

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 19, 2013  
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, September 19, 2013, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Jim Shipley, City Manager, requested to add item #7 – consider authorizing the City Manager to execute a change order on the Water Plant Expansion Project.

Councilman Anderson made a motion, seconded by Councilman Woodford, to add item #7 and approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
SEPTEMBER 5, 2013**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
SEPTEMBER 19, 2013**

**CONSIDER ON SECOND  
AND FINAL READING  
ORDINANCE #O13-08-10,  
AMENDMENTS TO THE  
ZONING CODE RELATIVE  
TO TOWNHOUSES AS  
PERMITTED USES IN THE  
RD & RS-5 ZONING DISTRICTS  
WHEN LOCATED IN AN RAO  
DISTRICT**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O13-08-10. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**NEW BUSINESS:**

**CONSIDER AUTHORIZING  
THE CITY MANAGER TO  
ORDER PLACEMENT OF  
RICH FRONING, JR.  
RECOGNITION SIGNS  
AT CITY GATEWAYS**



Mayor Swallows proudly recognized Rich Froning, Jr. "Fittest Man on Earth" as a three (3) time reigning CrossFit Champion & Cookeville business owner & resident!!!

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to order placement of Rich Froning, Jr. recognition signs at city gateways. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
SEPTEMBER 19, 2013**

## CONSIDER APPROVAL OF 2013 WELLNESS SCREENING PROGRAM AGREEMENT

Gail Fowler, Human Resources Director, gave the following report:

## 2013 WELLNESS PROGRAM AGREEMENT

- The following services will be offered at the Wellness Screening and are intended to be provided as a health screening and not to be considered diagnostic:
- |   |          |
|---|----------|
| • Height and weight                       | No Cost  |
| • Pulse                                   | No Cost  |
| • Blood Pressure                          | No Cost  |
| • BMI                                     | No Cost  |
| • Oxygen Saturation                       | No Cost  |
| • Complete Chemistry Profile              | \$15.00  |
| • Lipid Panel                             | \$15.00  |
| • Prostate Specific Antigen males 40/over | \$15.00  |
| • Flu Vaccine                             | \$20.00  |
| • Digital Mammograms                      | \$140.00 |

Additional Services at employee/spouse expense

- |  |          |
|--|----------|
| • Complete Blood Count                   | \$10.00  |
| • Bone Density Screening                 | \$10.00  |
| • Pulmonary Function Screening           | \$10.00  |
| • Blood Type & Rh factor                 | \$15.00  |
| • Hemoglobin A1c                         | \$15.00  |
| • Thyroid Panel                          | \$40.00  |
| • Tdap (tetanus, diphtheria, pertusis)   | \$40.00  |
| • Vitamin D Level                        | \$50.00  |
| • Shingles Vaccination                   | \$199.00 |
| • Vascular Screenings (Complete Package) | \$125.00 |
| – Stroke/Carotid Artery Screening        | \$45.00  |
| – Abdominal Aneurysm Screening           | \$45.00  |
| – Peripheral Arterial Disease Screening  | \$58.00  |

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the 2013 Wellness Screening Program Agreement as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR  
(8) POLICE PURSUIT VEHICLES,  
(1) SUV, VEHICLE EMERGENCY  
EQUIPMENT, BODY ARMOR &  
CITATION PRINTER MOUNTS**

COOKEVILLE CITY COUNCIL  
MINUTES  
SEPTEMBER 19, 2013

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

PATROL VEHICLES - SEDANS

DATE OF BID OPENING: 9/9/2013 10am  
BIDS OPENED BY: Major David Dukes, USD Commander  
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.; Donald Stockton, Ford of Murfreesboro  
DEPARTMENT: Police


BIDDERS	2014 Ford Police Interceptor	2014 Dodge Charger	2014 Chevrolet Impala	
Country Ford	\$22,539.25	n/a		
Beaman Automotive Group	\$22,814.00	\$22,814.00		
Ford of Murfreesboro	\$22,999.00	n/a		
Chrysler, Dodge, Jeep, Ram of Columbia	n/a	\$22,690.00		
State Contract # 209-29680	n/a	n/a	\$21,960.14 x 8 = \$175,681.12	

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM:

State Contract # 209-29680

BE AWARDED FOR THE FOLLOWING REASON:

lowest bid meeting specifications

  
RECOMMENDED: DEPARTMENT HEAD

  
APPROVAL: CITY MANAGER

  
BUDGET AVAILABILITY: FINANCE DIRECTOR

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

PATROL VEHICLES - SUV's

DATE OF BID OPENING: 9/9/2013 10am  
BIDS OPENED BY: Major David Dukes, USD Commander  
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.; Donald Stockton, Ford of Murfreesboro  
DEPARTMENT: Police

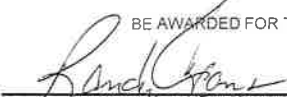
BIDDERS	2014 Ford	2014 Ford w/aftermarket camera	2014 Jeep Grand Cherokee	
Beaman Automotive Group	\$26,105.00	n/a	n/a	
Country Ford	\$26,362.25	n/a	n/a	
Ford of Murfreesboro	\$26,676.00	\$25,545.00	n/a	
Chrysler, dodge, Jeep, Ram of Columbia	n/a	n/a	\$32,411.00	
MID-TENN Ford	\$29,625.00	n/a	n/a	
MID-TENN Ford	\$29,625.00	n/a	n/a	

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM:

Beaman Automotive Group

BE AWARDED FOR THE FOLLOWING REASON:

lowest bid meeting specifications

  
RECOMMENDED: DEPARTMENT HEAD

  
APPROVAL: CITY MANAGER

  
BUDGET AVAILABILITY: FINANCE DIRECTOR

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

EMERGENCY RESPONSE EQUIPMENT

DATE OF BID OPENING: 9/9/2013 10am  
BIDS OPENED BY: Major David Dukes, USD Commander  
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.  
DEPARTMENT: Police

BIDDERS	Truckers Lighthouse	GT Distributors			
LIGHT BAR	\$1,995.00 x 8 = \$15,960	\$1,998.90			
AVENGER	\$165.00 x 1 = \$165	\$188.10			
DOMINATOR W/BACKET	\$353.00 x 1 = \$353	\$369.05			
SIREN & CNTRL CNTR	\$745.00 x 1 = \$745	\$930.05			
TIR 3 LED W/MOUNT	\$52.00 x 4 = \$208	\$49.80			
PARTITION 10-SL	\$461.00 x 8 = \$3,688	\$599.55			
CORNER LED	\$58.00 x 36 = \$2,088	\$69.90			
TRANSPORT SEAT W/BELTS	\$505.00 x 8 = \$4,040	\$664.11			

We, the undersigned, do hereby recommend the bid from: Truckers Lighthouse

be awarded for the following reason: over all lowest bid meeting specifications

  
RECOMMENDED: DEPARTMENT HEAD

  
APPROVAL: CITY MANAGER

  
BUDGET AVAILABILITY: FINANCE DIRECTOR



COOKEVILLE CITY COUNCIL  
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CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

BODY ARMOR

DATE OF BID OPENING: 9/9/2013 10am  
BIDS OPENED BY: Major David Dukes, USD Commander  
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.  
DEPARTMENT: Police

BIDDERS	Level II w/two carriers	Level IIIA w/two carriers
Craig's Firearm Supply	\$500.00	\$580.00
Gall's	\$522.91	\$675.38
GT Distributors, Inc.	\$599.80	\$699.80



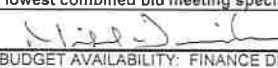
WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Craig's Firearm Supply  
BE AWARDED FOR THE FOLLOWING REASON: lowest combined bid meeting specifications  
 RECOMMENDED: DEPARTMENT HEAD  
 APPROVAL: CITY MANAGER  
 BUDGET AVAILABILITY: FINANCE DIRECTOR

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

PRINTER MOUNTS

DATE OF BID OPENING: 9/9/2013 10am  
BIDS OPENED BY: Major David Dukes, USD Commander  
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.  
DEPARTMENT: Police

BIDDERS	Sedans	SUV's and Motorcycles
Truckers Lighthouse	\$190.00 x 51 = \$9,690.00	\$97.00 x 15 = \$1,455.00
GT Distributors, Inc.	\$211.75	\$108.50

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Truckers Lighthouse  
BE AWARDED FOR THE FOLLOWING REASON: lowest combined bid meeting specifications  
 RECOMMENDED: DEPARTMENT HEAD  
 APPROVAL: CITY MANAGER  
 BUDGET AVAILABILITY: FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to reject all bids for the pursuit vehicles & approve purchase price of state bid contract - awarding all other Police Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
SEPTEMBER 19, 2013**

**CONSIDER AUTHORIZING  
THE CITY MANAGER TO  
EXECUTE A CHANGE  
ORDER ON THE WATER  
PLANT EXPANSION  
PROJECT**

**MEMORANDUM**

**TO:** City Council  
City Manager

**FROM:** Ronnie J. Kelly, Director *RSK*

**DATE:** September 19, 2013

**SUBJ:** Proposed Change Order Authorization – Water Plant Upgrade Project

During the next City Council meeting I will be seeking authorization for the City Manager to negotiate and execute a change order on the Water Plant Upgrade and Expansion Project. There are a couple of changes within the scope of the project that need to be implemented. There are also a couple of other add-ons, which are not within the scope of the project but have an impact on completion of the project, which should be added as soon as possible.

We just received the engineer's recommendation on Wednesday afternoon, with some contract days and dollar amounts to be determined. We need to notify the Contractor as soon as possible to prevent further delays of the project. I did not believe that we could wait until the next City Council meeting for consideration so I have requested that the City Manager add this item to tonight's City Council agenda.

I have enclosed a copy of the engineer's letter for your information. The proposals are summarized below:

1. RFP 36 - \$4,345.00 plus (4) additional days – Existing control equipment modifications as directed by electrical inspector. (not part of project but effects completion)
2. RFP 37 - \$48,813 plus (49) days – Engineer's recommendation (28) days – Replace faulty existing signal wiring for the chemical feed pumps. (not part of project but effects completion)
3. RFP 38 - \$7,494.00 plus (4) additional days – Engineer's recommendation that days are excessive – Extend and relocate overflow piping from Clearwells No. 1 and No. 2. (part of project)
4. RFP 39 - \$7,607.00 plus (6) additional days – Engineer recommends contract resubmit modified proposal with no additional time. (part of project)
5. RFP 40 - \$3,576.00 plus (5) additional days – Removal of mineral deposit on clearwell fill pipe. Engineer recommends denial. (part of project)

It would be my recommendation that the City Manager be authorized to increase the contract time between 30 and 68 days, after all pertinent information is obtained, and be authorized to increase the contract price up to \$100,000 if needed.

The original construction contract price totaled \$6,951,000. If this authorization is approved, the total city council approved increase in contract price would total \$195,829, or 2.8%, which is within expectations for a project of this size and scope.

If you have any questions concerning this matter please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute a change order on the Water Plant Expansion Project up to \$100,000.00 & extend up to sixty-eight (68) contract days as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
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**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Councilman Woodford thanked the city employees for their help with the very successful Annual “Fall Fun Fest”!!! He also encouraged citizens to register now to participate in the Cookeville Fire Department “Fire Academy”.

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 5:55 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

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Matt Swallows, Mayor

ATTEST:

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Cathy McClain, City Clerk